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| **. . . . . . . . . . . . . . . M E E T I N G . . . . . . . . . . . . .** **Minutes**   |
| **Date**: 18 April, 2016 **Time :** 7.30pm **Location : BSCC Club Rooms** |
| **Present (P)**  **Apology (A)**  | P / A   | **Board Members :**  | P / A  |  **Board Members**  |
| P | Sam Palanca | A | Phil Orr  |
| P | Steve Gough | P | Tim Canny |
| P | Jenni White  | P | Dom Geoghegsn |
| P | Alex Walsh | P | Hugo Tolliday |
| P | Chris Liston |  |  |
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| Observers :  |   |   |
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|   |   |   |   |
|  | “That the attendance be approved and the apologies accepted” Moved: Sam Seconded : Dom Carried  |
|  | BSCC Meeting Protocols:  1. We all prepare for board meetings (circulating and reviewing documents) and follow-up on the actions we are assigned.
2. Board members are expected to act honestly and in the best interests of the members as a whole and not to represent individual constituents.
3. Board members participate and contribute to a positive board behaviour and culture by showing respect for other board members opinions and allowing each member a fair and equal opportunity to contribute to discussion / decision making.
4. Board members are expected to behave responsibly particularly regarding confidential information
5. We strive to continually improve our meeting process

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| **Guest presenters**  |
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| **1. CONFIRMATION OF MINUTES OF LAST MEETING**   |
|  | Motion: **“**That the minutes of the meeting held 15 February, 2016 are a true and correct record of the meeting”.**Moved:** Tim **Seconded:**  Steve |
| **2. BUSINESS ARISING FROM MINUTES OF LAST MEETING**  |
| **2.1**  | **Criterium Track Update**Tim has met with Urban Scale consultants. $14000 received from Council for feasibility study. Have paid $3850 as a first paymentTim will advise all members on the project and has requested email addresses. Tim will send out email to all membersConsultants would like to outline process to Committee – first step will be to determine the need for such a facility in Ballarat |
| **2.2**  |  |

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| **3. REPORTS** **ACTION WHO** |
| **3.1**  | **FINANCE REPORT:**Not much activity for March but April will most likely show a significant loss. | Attached |  | Alex |
| **3.2**  | **ROAD REPORT:**  | Attached |  | Sam |
| **3.3**  | **TRACK REPORT:**  |  |  |  |
| **3.4**  | **BMX REPORT:**  |  |  |  |
| **3.5**  | **MTB REPORT:**  | Attached |  |  |
| **3.6**  | **SECRETARIES REPORT:**  | Attached |  | Jenni |
| **3.7**  | **CSV DELAGATE REPORT:**  |  |  |  |
| **3.8**  | **OTHER:**  |  |  |
| **Motion: that all reports be accepted as tabled:****Moved**: Chris **Seconded**: Jenni Carried  |  |  |
|  **4. GENERAL BUSINESS**  |  |  |
| **ITEM**  | **ACTION** | **WHO** |
|  **4.1**  | **Accountability and financial management of sub-divisions**BMX spent $4100 on trophies despite there being no revenue generated from the eventTrack, Road are generating some moneyNothing from MTB racing has been banked.Concerns about the need for accountability for spending by all sub-divisions | Each sub-committee will need to produce a financial spreadsheet for events and email to Committee with money banked.These financial statements will be included in financial report at AGMEmail to be sent to sub-committees | Sam |
|  **4.2**  | **Club Rules 2016**CV are checking whether we can have electronic voting in place of proxies and whether this is different for general and special meetings | Waiting on CV to get back to Steve in regards to this before we can proceed | Sam / Steve |
|  **4.3** | **CX Event**To be held on Saturday 23rd. 40 entries to date. |  |  |
| **4.4** |  |   |  |
| **4.5** |  |   |  |
| **4.6** |  |  |  |
| **4.7** |  |  |  |
| **4.8** |  |  |  |
| **4.9** |  |  |  |
| **5. STRATEGIC / CLUB DEVELOPMENT**  |  |  |
| **5.1** | **Mission Statement**Tim provided some examples to use as a guide. Will look at CV and CA mission statements | Committee to formulate a mission statement before the next meeting  | Everyone |
| **5.2**  |  |   |  |
| **5.3**  |   |   |   |
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| **Meeting closed: 8.45pm****Next Meeting**: June 20,2016  |  |  |