



..... MEETING
MINUTES

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Date: 13 February , 2017

Time : 6.30pm

Location : BSCC Club Rooms

Present (P) Apology (A)	P / A	Board Members :	P / A	Board Members
	P	Sam Palanca		P
P	Steve Gough		P	Daniel Taylor
P	Hugo Tolliday		P	Nick White
A	Alex Walsh			
P	Tim Canny			
	Observers :			
	Ian Nunn			

“That the attendance be approved and the apologies accepted”
 Moved: Bree Seconded : Sam Carried

BSCC Meeting Protocols:

1. We all prepare for board meetings (circulating and reviewing documents) and follow-up on the actions we are assigned.
2. Board members are expected to act honestly and in the best interests of the members as a whole and not to represent individual constituents.
3. Board members participate and contribute to a positive board behaviour and culture by showing respect for other board members opinions and allowing each member a fair and equal opportunity to contribute to discussion / decision making.
4. Board members are expected to behave responsibly particularly regarding confidential information
5. We strive to continually improve our meeting process

Guest presenters

1. CONFIRMATION OF MINUTES OF LAST MEETING

Motion:
 “That the minutes of the meeting held 14 November, 2016 are a true and correct record of the meeting”.
 Moved: Seconded:

2. BUSINESS ARISING FROM MINUTES OF LAST MEETING

- 2.1 Reporting guidelines - The need to make it consistent and informative.
The reporting format was presented. It was decided that all disciplines (Road, Track, MTB, BMX, Cyclocross) will be required to use the format to report their finances and will attach this to the back of their reports when sent in to the committee.
- 2.2 Next meeting date - 10/4/17 6:30pm for the time being.
- 2.3
- 2.4

3. REPORTS

		ACTION	WHO
3.1	FINANCE REPORT:		
3.2	ROAD REPORT:	Attached	Tim
3.3	TRACK REPORT:		
3.4	BMX REPORT:		
3.5	MTB REPORT:	Attached	Steve
3.6	SECRETARIES REPORT:	Attached	Hugo
3.7	CSV DELAGATE REPORT:		
3.8	OTHER:		

Motion: that all reports be accepted
 Moved: Nick Seconded: Tim Carried

4. GENERAL BUSINESS

ITEM	ACTION	WHO
<p>4.1</p> <p>Schools program concerns - Access to shed and club rooms - Best way to pay the club - Bike setup</p>	<p>Sam to contact Dean Griffin and Dave Marriott that they will be able to borrow one key each for the duration of the term. Sam to also contact Phil to let him know of this arrangement.</p> <p>When contacting both Dean and Dave, Sam is to also let them know that at the end of the each term that it would be best to let the track committee know how many people attended so an invoice can be sent.</p> <p>The track committee will let Dean and Dave know if they need any help with the bikes.</p>	<p>Sam, Bree, Hugo</p>
<p>4.2</p> <p>New BBQ - The track committee would like to purchase a new BBQ as the current one is ready to be retired. https://www.barbequesgalore.com.au/barbeques/barbeque-type/freestanding-gas/dowunder-6-burner-hotplate-on-trolley BBQ is \$299, The track committee presented their current financial position.</p>	<p>Everyone was happy that the track committee purchase the BBQ.</p>	<p>Track Committee</p>
<p>4.3</p> <p>SheRides grant update</p>	<p>Bree has been working with Rachel on sherides, and will work with them for the grant. It was suggested the grant go towards Brees coaching course fees. Other suggestions for the grant is to organise a cycling specific women's race, perhaps launch a program at Loretto. SheRides offers events and 3 month licences, we could subsidise the SheRide costs to</p>	<p>Bree</p>

		make it less expensive for riders to participate. Steve will give Bree the contacts from MTB and their female coordinator.	
4.4	Coaching course for Bree - Bree is currently doing her level one coaching course so she can coach road and track cycling.	Coaching course cost Bree \$800ish, It was decided it would be a good idea to have someone within the club certified to be a level one coach. It could potentially lead to growth in the club. We will wait to see if we get the grant first and see how much SheRides will subsidize the cost, then the club will pay the rest.	Bree
4.5	Club room cleaning	Sam to talk to Dolls Cleaning Service about giving the club rooms a clean and the carpets a stream clean.	Hugo
4.6	Portable shades update	Steve has submitted today stage 2 of a Victorian Cancer agency grant application for 2 portable tents with logos printed on them.	Steve
4.6	Club Kit	Sam asked everyone to let people know that the club kit will not be on offer for much longer and that the design will then be updated before the next release.	Sam
5. STRATEGIC / CLUB DEVELOPMENT			
5.1	Look into getting a concrete strip outside of club rooms to give more room for riders to warm up.	Investigate more and get some quotes and more information.	Steve
5.2			
5.3			
Meeting closed: 7:28 Next Meeting: 10/4/17 6:30pm			