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| **. . . . . . . . . . . . . . . M E E T I N G . . . . . . . . . . . . .**  **Minutes** | | | | | |
| **Date**: 22 August , 2016 **Time :** 7.30pm **Location :** BSCC Club Rooms | | | | | |
| **Present (P)**  **Apology (A)** | | P / A | **Board Members :** | P / A | **Board Members** |
| P | Sam Palanca | P | Phil Orr |
| P | Steve Gough | A | Tim Canny |
| P | Jenni White | A | Dom Geoghegsn |
| A | Alex Walsh | P | Hugo Tolliday |
| P | Chris Liston |  |  |
| Observers : | |  |  |
|  |  |  |  |
|  |  |  |  |
|  | | “That the attendance be approved and the apologies accepted”  Moved: Seconded : Carried | | | |
|  | BSCC Meeting Protocols:     1. We all prepare for board meetings (circulating and reviewing documents) and follow-up on the actions we are assigned. 2. Board members are expected to act honestly and in the best interests of the members as a whole and not to represent individual constituents. 3. Board members participate and contribute to a positive board behaviour and culture by showing respect for other board members opinions and allowing each member a fair and equal opportunity to contribute to discussion / decision making. 4. Board members are expected to behave responsibly particularly regarding confidential information 5. We strive to continually improve our meeting process | | | | |
| **Guest presenters** | | | | | |
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| **1. CONFIRMATION OF MINUTES OF LAST MEETING** | | | | | |
|  | Motion:  **“**That the minutes of the meeting held 11 July, 2016 are a true and correct record of the meeting”.  **Moved:** Sam **Seconded:**  Phil | | | | |
| **2. BUSINESS ARISING FROM MINUTES OF LAST MEETING** | | | | | |
| **2.1** | **Update on BMX invoice for trophies**  Sam emailed Melanie Robertson today. She has receipts so hopefully these will be forwarded in the near future.  Sam will continue to follow up on this with Melanie | | | | |
| **2.2** | **Key register**  It has been decided that only committee members will hold keys. Phil has spare keys if anyone else needs access.  If a committee member lends their key they are personally responsible for its return. | | | | |
| **2.3** | **CSV Delegate**  CSV do not have delegate meetings any longer but any members are welcome to attend State Meetings | | | | |
| **2.4** | **Springfest Sports Zone**  The club will set up a tent at Springfest, showcasing the club and each discipline. | | | | |

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| **3. REPORTS**  **ACTION WHO** | | | | |
| **3.1** | **FINANCE REPORT:** | Attached |  | Alex |
| **3.2** | **ROAD REPORT:** | NIL |  | Sam |
| **3.3** | **TRACK REPORT:** | NIL |  |  |
| **3.4** | **BMX REPORT:** | NIL |  |  |
| **3.5** | **MTB REPORT:** | NIL |  |  |
| **3.6** | **SECRETARIES REPORT:** | Attached |  | Jenni |
| **3.8** | **OTHER:** | |  |  |
| **Motion: That all reports be accepted**  Moved: Sam Seconded: Steve | | |  |  |
| **4. GENERAL BUSINESS** | | |  |  |
| **ITEM** | | | **ACTION** | **WHO** |
| **4.1** | **Club Rules 2016**  Proxy voting will remain and forms will be on webpage. Will require a member number and a signature | | Steve will check whether we can limit number of proxy votes a member can be given.  Rules will be changed to reflect this, then to be put up on website | Steve |
| **4.2** | **AGM 2016 - Oct 17th**   * All positions vacated * timeline for bios to be sent through to Hugo following the closing date - 3 weeks before AGM * proxy forms * advertising AGM | | Jenni to send through wording for AGM to Hugo  Ask for bios from members applying for a position to be sent to Secretary by Sept 30th  Proxy votes need to be in by Oct 14th |  |
| **4.3** | **MTB - purchase of tent**  **Motion:** That the club meet the extra expense of purchasing the tent for MTB for an outlay of $660 subject to approval by the Treasurer  **Moved**  Steve **Seconded:** Chris **Carried** | | Committee is happy for MTB to purchase this tent  Needs to agreed to by Alex | Steve |
| **4.4** |  | |  |  |
| **4.5** |  | |  |  |
| **4.6** |  | |  |  |
| **4.7** |  | |  |  |
| **4.8** |  | |  |  |
| **4.9** |  | |  |  |
| **5. STRATEGIC / CLUB DEVELOPMENT** | | |  |  |
| **5.1** | Mission Statement – final draft | |  | All |
| **5.2** |  | |  |  |
| **5.3** |  | |  |  |
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| **Meeting closed:** 8.45pm  **Next Meeting:** AGM Oct 17th | | |  |  |