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| **. . . . . . . . . . . . . . . M E E T I N G . . . . . . . . . . . . .**  **Minutes** | | | | | |
| **Date**: 11 July, 2016 **Time :** 6.30pm **Location : Western Hotel** | | | | | |
| **Present (P)**  **Apology (A)** | | P / A | **Board Members :** | P / A | **Board Members** |
| P | Sam Palanca | p | Phil Orr |
| P | Steve Gough | p | Tim Canny |
| P | Jenni White | p | Dom Geoghegsn |
| P | Alex Walsh | p | Hugo Tolliday |
| P | Chris Liston |  |  |
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| Observers : | |  |  |
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|  | | “That the attendance be approved and the apologies accepted”  Moved: Steve Seconded : Phil Carried | | | |
|  | BSCC Meeting Protocols:     1. We all prepare for board meetings (circulating and reviewing documents) and follow-up on the actions we are assigned. 2. Board members are expected to act honestly and in the best interests of the members as a whole and not to represent individual constituents. 3. Board members participate and contribute to a positive board behaviour and culture by showing respect for other board members opinions and allowing each member a fair and equal opportunity to contribute to discussion / decision making. 4. Board members are expected to behave responsibly particularly regarding confidential information 5. We strive to continually improve our meeting process | | | | |
| **Guest presenters** | | | | | |
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| **1. CONFIRMATION OF MINUTES OF LAST MEETING** | | | | | |
|  | Motion:  **“**That the minutes of the meeting held 18 April, 2016 are a true and correct record of the meeting”.  **Moved:**  Tim **Seconded:**  Sam | | | | |
| **2. BUSINESS ARISING FROM MINUTES OF LAST MEETING** | | | | | |
| **2.1** | **Update on BMX invoice for trophies**  Sam contacted Melanie and asked for receipts for trophies. Melanie unable to provide any receipts or money from canteen. She claimed she has paid cash to keep costs down.  Committee to write a letter to Melanie requesting a budget to show breakdown of figures. | | | | |
| **2.2** | Financial accountability – have all sub committees been notified | | | | |
| **2.3** |  | | | | |

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| **3. REPORTS**  **ACTION WHO** | | | | |
| **3.1** | **FINANCE REPORT:**  Figures to end of year $7561 and accrued profit of approx. $3000 | Attached |  | Alex |
| **3.2** | **ROAD REPORT:** | Attached |  | Sam |
| **3.3** | **TRACK REPORT:** |  |  |  |
| **3.4** | **BMX REPORT:** |  |  |  |
| **3.5** | **MTB REPORT:** |  |  |  |
| **3.6** | **SECRETARIES REPORT:** | Attached |  | Jenni |
| **3.7** | **CV DELAGATE REPORT:** |  |  |  |
| **3.8** | **OTHER:** | |  |  |
| **Motion: that all reports be accepted**  Moved: Sam Seconded: Phil Carried | | |  |  |
| **4. GENERAL BUSINESS** | | |  |  |
| **ITEM** | | | **ACTION** | **WHO** |
| **4.1** | **Club Rules 2016**  Still need to decide whether we want to accept proxy votes  Can we ensure all members get a vote if we don’t offer proxy  Proxy votes can be used to sway voting either positively or negatively  We can offer absentee votes so that members can lodge a vote prior to AGM | | Steve will clarify with CV if sending a proxy vote by email constitutes electronic voting.  He will email response and committee to vote | Sam/Steve |
| **4.2** | **Defibrillators**  Do we need additional defibrillators if case the club holds multiple events? | | Steve to follow up if there is any funding available |  |
| **4.3** | **Review of club keys**  Need to review where the keys are and who is currently holding keys  Phil – Master Chris – Master  Sam – Master BMX- club rooms  Hugo – Club rooms  Sam returned BL64MBC2 3 Has BL64MBC1 10  Master key to be on van keys | | Tim to contact Paul and hand his keys over to road committee  Spare keys will Phil  Jenni to send key register to all committee members | Hugo |
| **4.4** | **Springfest Sports Zone**  Sam received an email as to whether club wanted to set up an area at Springfest. Discussed that this might be a good marketing tool for the club | | Sam to follow up regarding cost | Sam |
| **4.5** | **Use of club rooms for training**  Issues raised around sweat getting into carpet  Sam suggested we need a working bee to tidy up rooms  Chris commented on the fact that the rooms have been cleaned and are reasonably tidy at present | | Chris will investigate getting mats  Sam to organise getting carpets cleaned at end of October | Jenni |
| **4.6** | **CV Delegate**  Agreed that we need to at least have a contact with CV to either attend meetings and get minutes | | Jenni to contact CV to obtain info regarding this position |  |

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| **4.7** | **Fred Icke 2017**  This year’s event resulted in a profit for the club. The Committee would like to acknowledge the work by Gerard White and the road committee in the organisation of this event.  Suggestion to bring running of this event forward – March / April  Do we need to grow the event to 2 days building on the success of this years event.  Sam suggested that we keep it the same for the following year and perhaps review an extended tour. Following further discussion the motion was put forward to trial a 2 day tour.  Motion: To apply to run a 2 day event incorporating the Fred Icke earlier in the year.  **Moved:** Tim **Seconded**: Chris Carried | Road committee to contact CV to notify them of our interest |  |
| **4.8** | **Grant Workshop – Sports Central**  Tim has contacted them to attend. Hasn’t heard back from Sports Central |  |  |
| **4.9** |  |  |  |
| **5. STRATEGIC / CLUB DEVELOPMENT** | |  |  |
| **5.1** | Mission Statement – final draft  Agreed that this reflects our focus and will be published on website | Hugo to publish on webpage | All |
| **5.2** |  |  |  |
| **5.3** |  |  |  |
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| **Meeting closed:**  Next Meeting: Aug 15th 6.30pm at Clubrooms | |  |  |