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| **. . . . . . . . . . . . . . . M E E T I N G . . . . . . . . . . . . .** **Minutes**   |
| **Date**: 22 August , 2016 **Time :** 7.30pm **Location :** BSCC Club Rooms |
| **Present (P)**  **Apology (A)**  | P / A   | **Board Members :**  | P / A  |  **Board Members**  |
| P | Sam Palanca | P | Phil Orr  |
| P | Steve Gough | A | Tim Canny |
| P | Jenni White  | A | Dom Geoghegsn |
| A | Alex Walsh | P | Hugo Tolliday |
| P | Chris Liston |  |  |
| Observers :  |   |   |
|   |    |   |   |
|   |   |   |   |
|  | “That the attendance be approved and the apologies accepted” Moved: Seconded : Carried  |
|  | BSCC Meeting Protocols:  1. We all prepare for board meetings (circulating and reviewing documents) and follow-up on the actions we are assigned.
2. Board members are expected to act honestly and in the best interests of the members as a whole and not to represent individual constituents.
3. Board members participate and contribute to a positive board behaviour and culture by showing respect for other board members opinions and allowing each member a fair and equal opportunity to contribute to discussion / decision making.
4. Board members are expected to behave responsibly particularly regarding confidential information
5. We strive to continually improve our meeting process
 |
| **Guest presenters**  |
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| **1. CONFIRMATION OF MINUTES OF LAST MEETING**   |
|  | Motion: **“**That the minutes of the meeting held 11 July, 2016 are a true and correct record of the meeting”.**Moved:** Sam **Seconded:**  Phil |
| **2. BUSINESS ARISING FROM MINUTES OF LAST MEETING**  |
| **2.1**  | **Update on BMX invoice for trophies**Sam emailed Melanie Robertson today. She has receipts so hopefully these will be forwarded in the near future.Sam will continue to follow up on this with Melanie |
| **2.2**  | **Key register**It has been decided that only committee members will hold keys. Phil has spare keys if anyone else needs access.If a committee member lends their key they are personally responsible for its return. |
| **2.3**  | **CSV Delegate**CSV do not have delegate meetings any longer but any members are welcome to attend State Meetings |
| **2.4** | **Springfest Sports Zone**The club will set up a tent at Springfest, showcasing the club and each discipline. |

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| **3. REPORTS** **ACTION WHO** |
| **3.1**  | **FINANCE REPORT:** | Attached |  | Alex |
| **3.2**  | **ROAD REPORT:**  | NIL |  | Sam |
| **3.3**  | **TRACK REPORT:**  | NIL |  |  |
| **3.4**  | **BMX REPORT:**  | NIL |  |  |
| **3.5**  | **MTB REPORT:**  | NIL |  |  |
| **3.6**  | **SECRETARIES REPORT:**  | Attached |  | Jenni |
| **3.8**  | **OTHER:**  |  |  |
| **Motion: That all reports be accepted** Moved: Sam Seconded: Steve   |  |  |
|  **4. GENERAL BUSINESS**  |  |  |
| **ITEM**  | **ACTION** | **WHO** |
|  **4.1** | **Club Rules 2016**Proxy voting will remain and forms will be on webpage. Will require a member number and a signature | Steve will check whether we can limit number of proxy votes a member can be given. Rules will be changed to reflect this, then to be put up on website | Steve |
|  **4.2**  | **AGM 2016 - Oct 17th*** All positions vacated
* timeline for bios to be sent through to Hugo following the closing date - 3 weeks before AGM
* proxy forms
* advertising AGM
 | Jenni to send through wording for AGM to HugoAsk for bios from members applying for a position to be sent to Secretary by Sept 30thProxy votes need to be in by Oct 14th |  |
|  **4.3** | **MTB - purchase of tent****Motion:** That the club meet the extra expense of purchasing the tent for MTB for an outlay of $660 subject to approval by the Treasurer**Moved**  Steve **Seconded:** Chris **Carried** | Committee is happy for MTB to purchase this tentNeeds to agreed to by Alex | Steve |
| **4.4** |  |   |  |
| **4.5** |  |   |  |
| **4.6** |  |  |  |
| **4.7** |  |  |  |
| **4.8** |  |  |  |
| **4.9** |  |  |  |
| **5. STRATEGIC / CLUB DEVELOPMENT**  |  |  |
| **5.1** | Mission Statement – final draft |   | All |
| **5.2**  |  |   |  |
| **5.3**  |   |   |   |
|  |   |   |   |
| **Meeting closed:** 8.45pm**Next Meeting:** AGM Oct 17th  |  |  |