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BALLARAT SEBASTOPOL CYCLING CLUB INC.
RACING RULES, GENERAL GUIDELINES and POLICIES at April 12 2008

The rules in this document are specific to the BSCC. Inc. Rules governing gear restrictions and equipment are found in the CSV and CA rules.

Abbreviations:

CA	Cycling Australia
CSV	Cycle Sport Victoria
BSCC	Ballarat Sebastopol Cycling Club Inc
IRTT	Individual Road Time Trial

Rules

1. Rules of the Governing Bodies to apply.

Riders to ride and or race in accordance to CA and CSV .Rules which are conjunctional with these rules. The rules herein are underpinned by the model rules of an incorporated body 1981 with all amendments to current as drawn by Consumer Affairs.

2. Sub Juniors

2.1. U/9 as above with gear restrictions of 5m.

2.2. U/9 as advised at the discretion of the Junior race committee may race with U/11 or as advised on a roll out of 5.5m

3. Women

Women of veteran age are eligible to race with open women in club championship races.

4. Club colours

The colours of the BSCC. as registered with CSV are White, Blue Black and Yellow.

5. Selection Committee

5.1. The Club selection committee shall consist of the Club Coach as appropriate, Handicappers and Race committees. They shall select all teams for CSV and district teams Championships. Nominations to riders may be invited. The selectors shall announce the teams at least seven (14) days prior to the event, or prior to the advertised closing date for entries, which ever occurs earlier. The club executive shall be notified.

5.2. The club shall sponsor the entry fee/s of a representative team or individual rider subject to a recommendation from the selection panel and at the discretion of the executive committee.

6. Trophy Donations

6.1. Where trophy or cash donations have been received the Executive committee or relevant race committee shall allocate same, taking into consideration the wishes of the Donors.

7. Entry Fees

7.1. Entry fees shall be set by the committee and will be used to offset Registration fees annually and run club affairs as deemed by the committee of management.

8. Allocation of Entries – as determined for prize money club events

- 8.1.** The percentage allotments for all track Handicap and Scratch races shall be total pool less 15% to club then 1st 50%, 2nd 30% and 3rd 20%. of the balance of the pool
- 8.2.** The allocation of road entry Handicap races shall be total pool less 20% to club then , 1st 35%, 2nd 25% and 3rd 15% fastest time 25% of the balance of the pool.
- 8.3.** The allocation of road entry Scratch races Total pool less 20% to club then, 1st 50%, 2nd 30% and 3rd 20%. of the balance of the pool.
- 8.4.** Monies in 8.1 – 8.3 may be rounded to nominal dollar amounts.

9. Invitation Riders

9.1 Riders wishing to ride on invitation with the club shall be treated as normal for the event. The committee reserves the right to refuse invitation riders at any time.

10. Club Championships

- 10.1.** The Club Championships shall be conducted in the latter half of each season, preferably two stop watches shall be used to time all Road Time-trials and qualifying 200m times. One sash or major trophy shall be awarded in each event.
- 10.2.** Only one sash or major trophy if both Road Time-trial and Scratch won by the same rider.
- 10.3.** Only one sash to all round Champion on track in each / all divisions.
- 10.4.** Only one sash to Criterium Champion in each division or group category.
- 10.5.** Place getters shall at the discretion of the Committee, gain Medallions, unless otherwise donated or decided at meeting.
- 10.6.** Roll-outs for all Junior divisions immediately prior or on finishing as determined by appropriate race committee..
- 10.7.** Junior divisions, U/13, U/11 and U/9 in Track Time-trial Championship, shall receive one (1) re-start in the case of a pulled foot.

11. Qualifying Rides

- 11.1. Junior:** No member shall compete in any club road, criterium or track Championship, without having started in five (5), club ordinary race meetings. For road and criterium, ordinary handicap (non trophy) race meetings. For track a club race “meet” and the events included therein count as a ride, unless injured during the meet unable to continue, this will be counted. State and Country Championship titles count as a ride in the relevant discipline in the current season. Riders selected for Commonwealth or Olympic Games are exempted, and variation to this rule shall only be considered following written application to the Committee at least fourteen (14) days prior to the event.
- 11.2. Senior:** No member shall compete in any club road or track Championship, without having started in three (3) club ordinary (non trophy) race meetings. For road and criterium, ordinary handicap (non trophy) race meetings. For track a club race “meet” and the events included therein count as a ride, unless injured during the meet unable to continue, this will be counted. State and Country Championship titles count as a ride in the relevant discipline in the current season. Riders selected for Commonwealth or Olympic Games are exempted, and variation to this rule shall only be considered following written application to the Committee at least fourteen (14) days prior to the event.
- 11.3.** The Senior Club Champion is based upon the Road Race Event.
- 11.4.** The Club Champion title in any prescribed event is held for one year.

12. Championship points

To decide the Championship on track, the following points are awarded, 1st 5 points, 2nd 3 points and 3rd 2 points. When a dead heat occurs in any events, points shall be added together and divided equally between the dead heating riders. In the event of a tie for the Track Championships, a Pursuit shall be run to decide the winner.

13. Track Championships

- 13.1. Senior:** The senior 1000m sprint shall be run over 750m up to the semi finals. Semi finals and finals shall be run over 1000m and shall be the best 2 of 3 heats. Time-trial shall be run over 1000m, the scratch race shall be over 8000m.
- 13.2. Junior U/19:** The junior championships shall be run under the same conditions as the seniors, except the junior scratch race shall be run over 6000m.
- 13.3. Veteran:** The veteran sprint shall be conducted under the same conditions as the seniors. The time-trial shall be conducted over 750m and the scratch race shall be run over 4000m.
- 13.4. Junior U/17 & U/15:** The sprint shall be conducted over 500m throughout with the semi finals and finals being the best 2 of 3 heats. The time-trial shall be conducted over 250m, the scratch race shall be run over 3000m for U/17 and 2000m for U/15, U/13,U/11
- 13.5. Junior U/13, U/11 & U/9:** The sprint shall be conducted over 500m throughout with the semi finals and finals being the best 2 of 3 heats. The time-trial shall be conducted of 250m, the scratch race shall be run over 1500m for U/13, 1000m for U/11 and 500m for U/9.
- 13.6. Women:** The sprint shall be conducted under the same conditions as the Junior U/17 & U/15 sprint. The time-trial shall be conducted over 500m, the scratch race shall be run over 2500m.

14. Road Championships

The distance for the club road Championships shall be no less than as follows:

Age Category	Road Race	Time Trial
Senior	80-120km	18km
Junior U/19	64km	18km
Women	24km	15km
Junior U/17	24km	15km
Junior U/15	24km	15km
Junior U/13	10km	8km
Junior U/11	8km	4km
Junior U/9	6km	3km

- 14.1.** In the event the course restricts the race distance being undertaken the distances in the above table maybe altered + or – 1 km to suit at the discretion of the relevant race committee.

15. Championship Fields

- 15.1.** One or more riders shall form a quorum for a Championship or club race as designated by age group category for road and criterium if the rider/s have qualified for the season.
- 15.2.** Aggregate points per division or groups of categories as determined at the start of season and minuted at meeting prior
- 15.3.** Two (2) or more riders constitute a quorum for Track Championship.

16. Road Championships Special Conditions

- The distance for the Senior and Junior U/19 divisions in the scratch shall be subject to review by the Committee with relation to number of starters and quality of the field.
- 16.1** At the discretion of the relevant race committee a sealed handicap shall be run in conjunction with the time trials, which shall be run not later than eight (8) days after the scratch race Championships for U9-U19 Divisions.
- 16.2** It is preferred riders wear club colours in the Club Road Championship race.
- 16.3** The Senior road race championship shall be held within the last four weeks of the winter road season, on a course determined by the race committee or management committee.

17. Time Trial Championships Special Conditions

- 17.1.** Riders in Junior U/13, U/11 & U/9 shall be sent off at 60 second intervals. Other riders shall be sent off at one minute intervals.(sixty Seconds is one Minute)
- 17.2.** The Senior IRTT Championship shall be held within the first five (5) weeks of the winter road season but not within the first two (2). On a course determined by the race committee or management TT committee..
- 17.3.** It is preferred Riders wear club colours in the club IRTT championship race.
- 17.4.** Any rider found guilty of receiving outside pacing or unfair assistance or who is deemed to be sitting on another rider shall be disqualified from all placings and may be further dealt with by the Referee or Stewards.

18. Protest and Appeals

An immediate verbal protest in reference to any event must be to the Referee, within fifteen (15) minutes of the event concerned, the Referee and the Stewards shall make a decision without undue delay. Any member who has been fined or disqualified shall have the right to lodge a written appeal to the Appeals Board within three (3) days of the event in line with rule 18.1

- 18.1.** Disciplinary Hearings and subsequent Appeals – refer CSV

19. Appeals Board Powers

The powers of the appeals board shall be to deal with any appeal that may be lodged with the Secretary, in writing within 72 hours and accompanied by a fee of \$10.00, this amount shall be refunded if the appeal is upheld.

20. Fines

Any member or rider shall be liable to a fine of suspension or disqualification for violation of Club or CSV rules. Any member or rider found guilty of foul language, unseemly behaviour, or of the abuse of an official shall be liable to a minimum fine of \$20.00 or suspension from the club for one (1) month.

21. Special Conditions (Track)

- 21.1.** No rider shall compete in scratch race without having competed in a handicap (if provided) on the day.
- 21.2.** All riders shall at all times observe proper track etiquette, whether racing or training, and shall obey the directions of officials of the club at all times.
- 21.3.** No person competing or officiating shall consume alcoholic liquor during the conduction of club racing at the Velodrome.
- 21.4.** Swearing by a junior is not permitted by riders racing or at the velodrome. Any offence committed will receive two (2) verbal warnings. Further offence will be fined at \$5 per incident and may incur disqualification or suspension by the referee. All other members and further action may be Subject to rule 20.

22. Special Conditions (Road)

- 22.1.** Riders completing the course of a road race shall receive aggregate points in any club event that is not a time trail.
- 22.2.** Riders shall at all times when racing or training obey the road laws and have fitted adequate lighting for night time training. Any rider found guilty of a breach of these rules for rider safety shall be dealt with by the Committee.

23. General

- 23.1.** Three riders shall form a quorum for a race unless the committee decides otherwise and noted in race report.
- 23.2.** Junior Aggregate: A Road, Criterium and Track aggregate shall be conducted for all race divisions, the following points being allocated 1st 5 points, 2nd 3 points, 3rd 2 points, 4th 1 point and fastest time 3 points. Starting 1 point.
- 23.3.** Senior Aggregate: A Road, Criterium and Track aggregate shall be conducted for separate senior race divisions, the following points being allocated 1st 5 points, 2nd 3 points, 3rd 1 point. Starting 1 point.
- 23.4.** Aggregate points: Rider subject to mechanical failure or accident having started shall acquire starting aggregate points
- 23.5.** Separate category aggregate points may not be allocated for all in races.
- 23.6.** Riders competing in C.S.V. Country or Teams Titles on days of club aggregate race meetings shall receive equivalent aggregate points to the club event.
- 23.7.** Riders competing in CSV Road or Track Championships / Title on days of club aggregate race meetings shall have that start counted as a Club Championship qualifying start. Riders competing in club series races representing their club shall have that start counted as normal club race start and gain normal aggregate points as appropriate to the race category.
- 23.8.** Riders must, at all times when racing, be neatly attired. Riders are encouraged to wear club colours specifically when riding club combine, C.S.V. or in any media events; applicable to club or rider not specific to any sponsoring body.
- 23.9.** Riders may wear tops that contain advertising or sponsorship, however an official letter from the sponsor or underwriting body must be provided to the BSCC committee requesting permission. This document should request BSCC committee support and outline the contract or operating expectations and arrangements between rider and sponsoring body.
- 23.10.** BSCC has the right to request and the expectation that Club Colours are worn on some occasion if this is requested.
- 23.11.** BSCC has the right to withdraw or terminate permission with any party regarding rider advertising and sponsorship if behaviour, conduct or any arrangement is contrary to any best practice of the BSCC sporting club.
- 23.12.** Racing knicks comply with CSV / CA ruling.
- 23.13.** At least One First Aid person or competent First Aid delegate shall be a non competitor at any race meeting on each course.
- 23.14.** A mobile phone ready for use shall be available on each course at any race meeting.

24. Racing Committee

- 24.1.** The Senior racing committee shall be formed at the annual meeting each year, and shall consist of the following, Senior Handicapper, 3 senior riders and may include one other member.
- 24.2.** The Junior racing committee shall be formed at the annual meeting each year, and shall consist of the following, Junior Handicapper and at least 2 other designated Junior committee as voted or nominated with provision for other volunteers as appropriate..
- 24.3.** Race committees may exist separately for the distinct disciplines of Road (with Criterium) and Track.

25. Handicappers

- 25.1.** The club senior handicapper shall be responsible for the setting of marks and grades for all Senior and M/F 23 riders
- 25.2.** The club Junior handicapper shall be responsible for the setting of marks and grades for all Junior M/F U19, U/17, U/15, U13, U11 and U9. or at the discretion of the committee of management or personnel.
- 25.3.** The handicappers decision on marks is final and without bias.

26. Handicap Starting

- 26.1.** Rider with road bike and no previous race time to start 2nd scratch or marked at the discretion of handicapper or two (2) or more applicable race committee members.
- 26.2.** Rider with road bike and no time recorded in previous two (2) weeks prior to race to be handicapped on the best time recorded or 2nd Scratch or marked at the discretion of handicapper or two (2) or more applicable race committee members.
- 26.3.** Rider on mountain bike with no previous race time recorded to start with road bike limit or marked at the discretion of handicapper or two (2) or more applicable race committee members.
- 26.4.** Individuals presenting handicap marks for invitation races should present the most recent result/s.

27. Pushing

- 27.1.** Pushers, when pushing riders in track handicap events, shall not run more the five (5) metres before letting the rider go. This rule applies to Club track events only, as the ruling varies at Opens etc.
- 27.2.** When pushing in road events, one step push only will be allowed. This is to be used for riders in divisions of Junior U/13, U/11, U/9 and new riders.

28. Numbers

- 28.1.** Numbers should be collected no later than fifteen (15) minutes prior to the advertised starting time. Unless prior individual agreement has been sought between rider and registration in exceptional circumstances.
- 28.2.** Numbers must be returned immediately after the completion of racing, riders must not take numbers home, missing numbers will result in double entry fee to start being given when rider attends again.
- 28.3.** Entry must be paid to collect a number, this means no money, no race.

29. Numbers – Special Conditions

- 29.1.** As deemed by the relevant race committee the numbers may be allocated for season entry. In the event of such a roll call will be made, no number no race entry. The rider is responsible for the condition and presentation of the item at seasons end or failing to be a regular member of the club. Failure will result in fine or penalty for replacement.

30. Refunds

Once a rider has entered and paid for a club event, at the discretion of the committee a refund may be given.

31. New Riders

New club riders, the club will offer U9 – U19 the first two (2) rides free. After that the rider shall obtain relevant Licence or permit and pay applicable fees.

32. Age limitation

- 32.1.** No rider under the age of six (6) years will be allowed to compete, on open road.
- 32.2.** Where provision is made for U6, riders will be invited to participate / compete as appropriate under the provisions of the club or at the discretion of committee not on open road.
- 32.3.** Age categories are set as of the 1st Oct for following year and are based on the rider's year of birth in the forthcoming year - being the next Jan to Dec. A rider cannot be the of the age number as specified in the next calendar year. ie: U15 must be 14 in the next calendar year.

33. Reimbursement of Expenses

President, Secretary and Treasurer will have their petty cash expenses to be reimbursed on presentation of relevant accounts. Other Club Office Bearers and Members must have prior approval for expenditure and must present accounts for reimbursement to the next Committee Meeting.

34. Club Official Positions

Thirty (30) General Committee positions may be filled in any committee year. (1 or more portfolios may be held by a committee member. Other than Executive positions, committee and portfolios may be altered and aligned on an as “needs’ basis).

Club Officials / Portfolios (see below list as a guide)

President	Snr Race Committee Coord/Hc.	Membership Coordinator
Vice President	Secretary & (Public Officer)	Snr Race Committee
Snr Race Committee Track Coord.	Snr Race Committee/Vp	Strategic officer
Treasurer	Planning Officer	Raffle Coord
Publicity Officer	C.S.V. Delegate	Event Marshalling Coord
Assistant Secretary	Jnr Race Committee Coord/Hc.	Presentations Officer
Jnr Race Committee Track Coord	Ordinary Member	Catering officer
Jnr Race Committee /Vp	Ordinary Member	Clothing and Apparel
Jnr Race Committee	Recreational (Ride It) Coord	Social Director
e-Information Coordinator	Female Development officer	Maps and Circuits
	Classic Races/Ppens Coord	

- 34.1.** Core committee positions of the BSCC in any one year are; President or Vice president, Secretary, Treasurer, Senior Race Coordinator, Junior Race Coordinator and at least three (3) other separate individuals with or without official / portfolio positions.
- 34.2.** Where the signatories or executive are related by family or in mutual partnership, an independent delegate will be appointed as co-signatory on any, contractual or financial document, including cheques.

35. Meetings

- 35.1.** Club meetings will be once per month on the second Tuesday unless otherwise advised and shall be held at 8.00pm and conclude at 9.30pm at a venue advised by the president or delegate.
- 35.2.** A motion for a 15 minute extension of time may be moved as deemed through the chair dependant on the nature of business. To a maximum of two.
- 35.3.** A quorum of four (4) is required for a meeting with at least two (2) executive or vice. The executive shall consist of President /(VP), Secretary, Treasurer, Junior Race Coordinator or Senior Race Coordinator
- 35.4.** Race meetings: Shall be at 2.00pm on Saturday for Road season, 5.45pm Wednesday for Criterium season and 4.00pm Thursday for Junior Track. Unless advised by fixture or publicised.
- 35.5.** Other race meetings as appropriate may be publicised and run by the BSCC.
- 35.6.** Race meetings shall be listed on the appropriate season division fixture.

36. Membership

- 36.1.** Club Officials, Members who wish to take official positions at Opens, or hold position of President, Secretary, Treasurer or on the committee must be financial members with CSV.
- 36.2.** Social member. Any parent or club supporter, who wishes to become a paid member of the club, this fee must be paid to gain voting rights at any club meeting.

37. Life Member

- 37.1.** The Club requirements for awarding a Life Membership are as follows;
- 37.2.** A member shall have (15) years of active financial membership.
- 37.3.** A member must have served not less than five (5) years on a club committee or as a senior official.
- 37.4.** There shall only be one (1) Life Membership awarded in any one (1) year.
- 37.5.** Life Membership nomination can be received through any racing season. The nomination will be tabled and voted on at the monthly meeting prior to the AGM. The nomination shall be in writing stating as much detail as practical about the nominee; including tenure, service and achievements. The membership shall be treated in camera and given a code name.
- 37.6.** Life Membership shall only be awarded on a one hundred percent (100) vote of the committee.

37.7. The BSCC will be responsible for the financial membership component of the nominees future membership, for the life of the nominee. Unless as an entity it ceases to exist.

38. Wet Weather Racing

38.1. In the event of constant and consistent rain lasting for several hours and where the forecasts show constant and consistent rain; racing cancellation shall be called at 2.00pm on race day and posted on the Website.

38.2. In the event of intermittent and in determinant weather patterns on any given race day the following applies:

38.3. Wet weather: Criteriums: The BSCC shall officiate and conduct all criterium racing regardless of weather unless, severe heat, wind, thunderstorm, deluge, lightning or constant and consistent rain is present at the time of actual racing. Where the race surface or environmental conditions are deemed dangerous by race committee, due to, heat, wind, flooding, ice, hail or poor visibility; racing will be cancelled at and on the course.

38.4. Should any extremes of weather present during an event; the event may be cancelled on course by race committee.

38.5. **Senior racing:** Members over 18 years: Racing shall be conducted regardless of road conditions due to wet weather. Riders may ride following BSCC statement of risks and safety. Riders under 18 years of age may ride in a classification, following signed parent / guardian consent.

38.6. **Junior Racing:** Members under 18 years: Racing shall not be conducted if road conditions and environmental conditions are deemed absolutely not suitable and safe as deemed by race committee (refer 38.6.1)

38.6.1. * Where the BSCC deems the conditions reasonable, course predominantly safe with elements of higher risk, and where the risks may not be entirely suitable to all competency of rider, riders will be informed, by a statement of race / ride intent, risks and safety. (Note: Wet weather or adverse weather riding or handling skills can only be learned in an environment which inherently has more risk to the rider and all other participants. It is advantageous to the rider and fellow members to have a competency and bike handling skills in a variety of weather conditions.)

38.7. The risk and choice to ride in any adverse weather conditions is ultimately the rider member's choice and decision.

39. Race Approvals

39.1. The club must take every necessary step to inform itself of the legal and statutory requirements and responsibilities of each municipality, the road authority and/or emergency services in regards to consent to conduct any road racing or club event, and to remain aware of changes to legal and statutory requirements at all times that may have an impact on the conduct of any event.

39.2. The club must seek written consent from each municipality, the road authority and/or emergency service, as appropriate, prior to the commencement of any event on a public road or in a public place.

39.3. The club must without delay act to meet any requirement of a municipality, the road authority and/or emergency service as a condition for conducting an event on a public road or in a public place.

Policy

Policy Volunteering

Introduction

The Ballarat Sebastopol Cycling Club relies on the goodwill of its members to undertake key functions within the club to ensure that cycle racing remains an affordable and safe sport for its members. Critical to the continued success of the club is the sharing of these duties across all members. Failure to undertake a volunteering role unfairly burdens those in the club with the best intentions.

Purpose

To outline the minimum volunteering requirements that all club members are required to undertake throughout the year and identify sanctions that will be placed on a member if they fail to do so.

Policy

- All club members are required to undertake a minimum of three volunteering activities annually.
- These activities can be undertaken by the members or a proxy however the members name must be noted on the roster.
- A roster will be established annually that enables members to nominate at which events they will volunteer.
- Volunteer duties include
 - Race marshalling
 - Providing a lead or follow car
 - Race director
 - Other roles deemed appropriate by the committee
- Junior members (those not racing in senior events) are not required to volunteer however parents/guardians are required to contact the Junior Coordinator prior to each event to determine how they may assist. (note Jnr events require higher levels of supervision)

Sanctions

Members failing to undertake volunteering activities will be –

- Ineligible to ride in club championships
- Ineligible to apply for and receive club support
- Ineligible to apply for and receive permission to race other clubs

Policy

Club and Combined Racing Approval

This policy is based on the Cycle Sport Victoria “Club and Combine – Road Season 2006” document distributed to all registered riders at the beginning of the 2006 road season.

Seeking Permission to Race outside of the Ballarat Sebastopol Cycling Club

- All BSCC riders are expected to compete in club and combine events throughout the road season unless they have the written approval from the BSCC to race elsewhere.
- The BSCC will only permit their riders to compete elsewhere when there is no BSCC sanctioned event on, or there are special circumstances such as the rider being away from home.
- Where the BSCC is invited to race in a combine event the combine event is regarded as being a club race.
- Permission to race away from the BSCC can only be granted by either the BSCC President, Secretary or approved delegate.

Members Riding Away From the BSCC

- Riders who wish to race outside of the BSCC or approved combine are required to present written approval from their club to the host club or combine when they register to race. Falsely representing that the approval has been obtained will be regarded as a serious disciplinary offence.
- The host club is not required to accept the entry of any non-member and accordingly it would be prudent for the rider to check with the host club before attending the race.
- Riders are required to carry written club approval if they intend to participate with another country club outside of an organized combine. This also applies to those members who wish to race in Melbourne.

Non-Members wishing to Ride with the BSCC

- Non-member Riders who wish to race with the BSCC or approved combine are required to present written approval from their club to the BSCC or combine when they register to race. Falsely representing that approval has been obtained will be regarded as a serious disciplinary offence.
- The BSCC is not required to accept the entry of any non-member and accordingly it is prudent for the non-member rider to check with the BSCC before attending the race.
- Non-member riders are required to carry written approval from their club if they intend to participate with the BSCC where the event is outside of an organized combine that their club and the BSCC is a member of.

Approval Process

- The BSCC encourages all members to take the time to read and understand the simple approval process which is required for them to race outside of the BSCC, which is as follows:
 1. Contact club/combine you wish to race with to ensure they are satisfied with your participation in that race.
 2. Get written approval from your club to race at the alternative club or combine event. An email with proper identification from the BSCC President, Secretary or approved delegate. (see: Seeking Permission to Race outside of the BSCC)
 3. Take the approval with you to the race you wish to participate in, this document must be presented and handed in to the host club at registration.

It must be recognized by all riders (BSCC members and non-members) that clubs invest considerable amounts of time, money and resources into promoting and building their road racing programs as a result we need to ensure that such efforts are being considered when riders choose to race elsewhere.

Policy

Policy Approval and development

Introduction

Policy is a critical element of an organization to guide decision making and ensure consistency of said decisions. Policy also serves to clearly communicate to members a club position.

Purpose

To outline the process for policy development and approval.

Policy

- Policy can only be developed by members of the BSCC Committee, should non committee members seek a policy outcome they must seek support from an existing committee member to champion the proposal.
- Policies can be submitted for consideration to any ordinary meeting of the BSCC.
- All policies should be developed and submitted for consideration by the committee in the agreed format to the secretary 1 week prior to the meeting.
- The committee shall consider any proposals and either endorse or reject it.
- Endorsed proposals shall be posted on the clubs internet site, seeking member feedback. Only written feedback will be considered by the committee at the next ordinary meeting. Timelines for feedback will be posted along with the policy.
- Rejected policy will receive advice from the committee as to why the policy has been rejected.
- Once policies have been posted on the clubs internet site between ordinary meetings the secretary will agenda the policy for consideration and advise the committee of any feedback received.
- All policies shall be reviewed at the first ordinary meeting of the committee following the annual general meeting or as the committee of management determines.

Policy

Club Apparel

Introduction

The wearing of the BSCC apparel signals to other riders and the general public that you belong and are proud to belong to the BSCC and that you support those businesses that support the operations of the BSCC. Sponsors are critical to the success and growth of the club and via wearing the apparel you should signal your support for them.

Equally to ensure that the Club sponsors are promoted and that riders promoting the sponsors derive the benefit from that sponsorship the club has determined that the following policy will apply to club riders.

Purpose

To ensure that the BSCC apparel is highly visible and that club sponsors are supported.

Policy

- Riders who represent the club at state and nationally level wearing club apparel will be eligible for club support.
- Riders who have personal sponsors are eligible, subject to committee approval at a 50% reduced rate. (this excludes riders representing the state or national team who will be eligible for full support).

This policy should be read in conjunction with the Rider support policy.

Policy

Club Championship – Road & Criterium

Introduction

The BSCC Champion is the honor achieved by a racing member in each of the specified racing categories. The achievement is based upon the member's results in the Road Time Trial, Road Race or Criterium scratch race.

Purpose

To clearly outline how a member can obtain the title of Club Champion.

Policy

- Every member of the BSCC is eligible to participate in the club champion events. Based on the following criteria:
 - The member is a full financial member of the BSCC
 - The member holds a current Australian Cycling Road Racing License
 - The member has participated in no less than three senior or five junior club road racing events during the club championship season. (the main racing season)
 - Or the member can demonstrate in writing two weeks prior to the event, to the club committee reason for participation if absence from club racing during the season.

The Club Champion is based upon the results of the senior Road Race Event.

The Club Champion title is held for one year.

Policy

Club Champion – Track

Introduction

The BSCC Track Champion is the honor achieved by a racing member in each of the specified racing categories. The achievement is based upon the member's results for competing in the four track champion disciplines.

Purpose

To clearly outline how a member can obtain the title of Club Track Champion.

Policy

- Every member of the BSCC is eligible to participate in the club Track Champion events. Based on the following criteria:
 - The member is a full financial member of the BSCC
 - The member holds a current Australian Cycling Racing Licence
 - The member has participated in no less than two club Track Racing events (meets) during the club championship season. (the main Track season)
 - Or the member can demonstrate in writing two weeks prior to the event, to the club committee reason for participation if absence from club racing during the season.

The Club Track Champion is based upon the combined results from the: Time Trial, Scratch Race, Pursuit and Sprint.

The Club Champion title is held for one year.